

## **Huerfano County Building Permit Guidelines for Manufactured Housing:**

Please visit the State of Colorado Division of Housing web site for more information on the state housing installation program. <http://dola.colorado.gov/cdh/codes/index.htm>

### **Submittal Requirements:**

**Applications:** An application for building permits shall be made to the County Building Inspector on the following forms provided by Huerfano County.

- a. Building Permit Application form.
- b. Manufactured Housing installation Program form.

**Sanitation:** Pursuant to C.R.S. §25-10-112 (1) and section 11.05 of the Huerfano County Land Development Guide the applicant must show proof of an approved sanitation system.

**Right to Develop:** Applicant must show proof of property ownership. If the applicant is different than the property owner, they must have written authorization to act as the owner's agent. Proof of ownership must include a complete property description, unless otherwise approved by the building inspector.

**Foundation plan:** All plans must be sealed by a Colorado Registered Professional Engineer or Architect. Show all foundations and footings. Indicate size, locations, thickness, materials and strengths, and reinforcing. Show all imbedded anchoring such as anchor bolts, hold-downs, post bases, etc. Show dimensions for the location and size of all components delineated on the foundation plan.

**Site plan.** The site plan shall include the following items:

1. In all zoning districts (with the exception of agricultural) a site improvement survey, seal by a Colorado Registered Land Surveyor is required in addition to items two through ten.
2. A legible sheet or map, drawn to an appropriate scale, as accepted by the Building Inspector, showing the location, height and approximate dimensions or envelope location of each existing and proposed structure, and the uses to be contained within the existing and/or proposed structures.
3. The existing and proposed building setbacks and the building area with reference to property lines, highway, street or road rights-of-way, watercourses, and other natural and historic features of the site.
4. The location, size, number of spaces and surfacing of any existing or proposed parking and loading areas.
5. The location of any existing and proposed roads, streets, footpaths, traffic devices, and driveways.
6. The location, if any, and pertinent characteristics of any existing or proposed signs, lighting fixtures, and landscaping.
7. The location of any easements on the property.
8. The anticipated location of all water, sewage disposal, electrical, telephone, and other utilities.
9. All finished grading and storm water runoff.
10. A vicinity map locating the proposed site in relationship to the surrounding area within 500 feet of the boundaries.